1. System Availability - Tuesday 10th January

The CUFS system will be unavailable during the vulnerable period of 6am to 9am on Tuesday 10th January, this time will be used for system maintenance.

Issued by Michelle Bond - Lead Functional Analyst

2. CUFS Downtime – Sunday 19th February

As part of the essential maintenance of the infrastructure that underpins CUFS there is an ongoing exercise to move to a new storage area network. To complete this exercise CUFS will need to be taken off line for one day.

This downtime is planned to take place on Sunday 19th February to minimise any impact on end users.

A reminder will be issued nearer the time.

Should you have any queries about this notice please contact Jo Hall: jo.hall@admin.cam.ac.uk

Issued by Jo Hall - Head of Financial Systems

3. COGNOS report updates

The report Budget to Actual (including Plan with Conditional Column Display) has been released which allows departments/Schools to run the Budget to Actual against the Allocation Budget, the Plan Budget or both and has the ability to select individual columns each time the report is run.

- Public Folders > LIVE > School > Departmental (Shared) Reports > GL Reporting > Other Reports > Budget to Actual (including Plan with Conditional Column Display)

Two new parameters have been added to the report Actual Journal Lines Detail by sof and cc. Select Journal Status allows you to Select Posted Journals, Unposted Journals or both Posted and Unposted. The default is Posted. Include/Exclude Zero Lines allows inclusion or exclusion of zero lines from the report output. The default is Include.

- Public Folders > LIVE > 'School' > Departmental (Shared) Reports > GL reporting > Other Reports > Actual Journal Lines Detail by sof and cc

A new parameter which enables the user to include (default position) or exclude the column ‘expenditure type’ has been added to the Dept non directs and overheads with credit SoF and T codes by school/dept

- Public Folders > LIVE > 'School' > Departmental (Shared) Reports > Grants > Other > Dept non directs and overheads with credit SoF and T codes by school/dept

Issued by Hazel Pettit - Financial Systems Group

4. Deposit Account - Interest Payment & Emailed Enforced Movement Letters

Deposit Account

Please note Deposit Account interest has been credited for December 2016 in CUFS

Enforced Movements
As part of monthly monitoring the Treasury & Investments team have carried out deposit movements to correct debit balances on Sources of Funds. Affected departments will receive documentation indicating which accounts have been adjusted.

**Emailed Enforced Movement Letters**

Departments will now receive enforced movement letters via email. If these are being received by the incorrect contact or you have not received a notification you were expecting, please contact Treasury & Investments.

**January 2017 Deposit Account Interest**

Please ensure deposit movements for January 2017 have been processed by the close of 6th February 2017, and that overdrawn accounts have had funds taken off deposit by this time to avoid delays in crediting January’s Interest.

**Cambridge University Endowment Fund - Distribution**

**Distribution December 2016**

Please note that the Cambridge University Endowment Fund (Amalgamated Fund) distribution for December 2016 has been processed in the December 2016 CUFS period at 178.35p per unit per annum.

**Queries**: Any queries should be addressed to Scott Maclaren, Treasury & Investments, Finance Division; Ext 64216

Issued by Scott Maclaren - Treasury & Investments

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**5. CUFS Patching Project and changes to Java requirements**

As announced previously at the Finance User Group meetings and in separate email communication a project is now underway to apply critical security and application patches to bring CUFS up to date and to address some outstanding issues. Much of this work will take place in the background and will be invisible to CUFS Users. However there are a couple of key points that you will need to be aware of over the coming months:

**Immediate impact - Java changes from Tuesday 13th December**

The latest version of Java now tested and supported for use with CUFS has moved to version 1.8.0_111 with effect from Tuesday 13th December.

Please be aware that this does not mean you have to upgrade the version of Java you currently work on, but you are strongly recommended to do so at a time suitable to you and your Department. A separate communication will be issued by UIS to your Computer Officer to advise on this shortly.

**Future impacts**

- Testing of interfaces to and from CUFS will commence towards the end of December and early January - a separate communication has been issued to those responsible for such interfaces to arrange suitable times for this to take place.
- End User Testing of the patching will take place during week commencing 27th February 2017. Taking the lessons learned from previous patching projects this testing will be managed within Central Finance to minimise the impact on Departments as much as possible.
- The project will complete with CUFS downtime over the Easter Bank Holiday (Friday 14th to Monday 17th April 2017) when CUFS will not be accessible. Access will be restored on the morning of Tuesday 18th April.

Should you have any queries about this project please contact Jo Hall: jo.hall@admin.cam.ac.uk

Issued by Jo Hall - Head of Financial Systems

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**6. Monthly Accounting Timetable**

To view the status of the monthly process including the month end close dates please use the following link: [Accounting Timetable](#)