Weekly Bulletin No. 652, Week Commencing Monday 16th January 2017

1. System Availability - Tuesday 17th January
The CUFS system will be unavailable during the vulnerable period of 6am to 9am on Tuesday 17th January, this time will be used for system maintenance.

Issued by Michelle Bond - Lead Functional Analyst

2. CUFS Downtime – Sunday 19th February
As part of the essential maintenance of the infrastructure that underpins CUFS there is an ongoing exercise to move to a new storage area network. To complete this exercise CUFS will need to be taken off line for one day.

This downtime is planned to take place on Sunday 19th February to minimise any impact on end users.

A reminder will be issued nearer the time.

Should you have any queries about this notice please contact Jo Hall: jo.hall@admin.cam.ac.uk

Issued by Jo Hall - Head of Financial Systems

3. COGNOS report updates
The following reports have been released:

Financial Summary by Source of Funds Plan Budgets Only
Financial Summary by Source of Funds - Long Plan Budgets Only

into

Public Folders > LIVE > School > Departmental (Shared) Reports > GL Reporting > Other Reports

These reports show the same information as those below but use the ‘Plan’ Budget held in CUFS (i.e. Allocation plus department plan) instead of the ‘Allocation’ (Formerly ‘Chest’) Budget for use by those taking part in the extended pilot.

FGL007 - Financial Summary by Source of Funds
FGL006 - Financial Summary by Source of Funds – Long

Issued by Hazel Pettit - Financial Systems Group

4. Planning for the decommissioning of Oracle Discoverer
In June 2017, Oracle will be decommissioning Discoverer, their real-time reporting solution currently in use at the Finance Division, at which time Extended Support will also be withdrawn. The Finance Information Delivery Framework project includes a workstream to ensure that the reports currently delivered by Discoverer will continue to be made available via the University’s existing financial systems. The investigative phase of this work package was completed in October 2016, and the project team are now focused on creating the mechanisms to deliver the replacement reports. Updates can be found on the project website at:

http://www.uis.cam.ac.uk/FIDF.

Issued by Sibel Allinson - Sr. Project Manager (UIS)
5. AP and Cognos courses this month

**AP Part 2 : Matching, Amending and Foreign Invoices**

Thu 19 Jan, 09:30-16:15

This course enables users to process a variety of invoices within the accounts payable module, as well as look at some of the month end processes. This course is aimed at departmental staff who process supplier invoices within the Accounts Payable module. It is not applicable to staff who require U.F.S AP Shared Service responsibility.

For more details and to book a place please see [http://www.training.cam.ac.uk/fin/event/1825290](http://www.training.cam.ac.uk/fin/event/1825290)

**Getting Started in Cognos**

Wed 25 Jan , 15:00-16:30

Cognos is a reporting tool that utilises data from UFS to provide users with additional reports and options. This master class is designed to get existing UFS users going with the reporting tool. It covers everything from running a report successfully as well as a number of useful tips and shortcuts.

For more details and to book a place please see [http://www.training.cam.ac.uk/fin/event/1825297](http://www.training.cam.ac.uk/fin/event/1825297)

Issued by Karen Sheldon - Finance Training

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6. CUFS Patching Project and changes to Java requirements

As announced previously at the Finance User Group meetings and in separate email communication a project is now underway to apply critical security and application patches to bring CUFS up to date and to address some outstanding issues. Much of this work will take place in the background and will be invisible to CUFS Users. However there are a couple of key points that you will need to be aware of over the coming months:

**Immediate impact - Java changes from Tuesday 13th December**

The latest version of Java now tested and supported for use with CUFS has moved to **version 1.8.0_111** with effect from **Tuesday 13th December**.

Please be aware that this does not mean you have to upgrade the version of Java you currently work on, but you are strongly recommended to do so at a time suitable to you and your Department. A separate communication will be issued by UIS to your Computer Officer to advise on this shortly.

**Future impacts**

- Testing of interfaces to and from CUFS will commence towards the end of December and early January - a separate communication has been issued to those responsible for such interfaces to arrange suitable times for this to take place.
- End User Testing of the patching will take place during week commencing 27th February 2017. Taking the lessons learned from previous patching projects this testing will be managed within Central Finance to minimise the impact on Departments as much as possible.
- The project will complete with CUFS downtime over the Easter Bank Holiday (Friday 14th to Monday 17th April 2017) when CUFS will not be accessible. Access will be restored on the morning of Tuesday 18th April.

Should you have any queries about this project please contact Jo Hall: jo.hall@admin.cam.ac.uk

Issued by Jo Hall - Head of Financial Systems

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7. Monthly Accounting Timetable

To view the status of the monthly process including the month end close dates please use the following link: [Accounting Timetable](http://www.training.cam.ac.uk/fin/event/1825297)

[Bulletin Archive](http://www.training.cam.ac.uk/fin/event/1825297)