

Weekly Bulletin No. 730, Week Commencing Monday 23rd July 2018

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1. Marketplace Availability - Monday 23rd July

Please be advised of the forthcoming planned maintenance scheduled to take place on the evening of Monday 23rd July between 6:30pm to 8:30pm. The Marketplace will be unavailable to users during this time period.

Issued by [Heather Twinn](#) - e-Procurement Administrator

2. System Availability - Thursday 26th July

The CUFS system will be unavailable during the vulnerable period of 6am to 9am on Thursday 26th July, this time will be used for system maintenance.

Issued by [Michelle Bond](#) - Lead Functional Analyst

3. 2018 Year-end checklist - Important tasks/deadlines for this week

Per the [checklist](#) on page 5 of the Year End procedures manual, departments are reminded of the following:

Thu 26 Jul PAY Final monthly payroll posting

[Year-end instructions for 2018](#), as well as complete manual, are available from the Finance Division Policies and Procedures webpage, see Chapter 11.

All enquiries should be directed by email to the relevant module [Helpdesk](#)

Issued by [Christine Rogerson](#) - Finance Training

4. Monthly Accounting Timetable

To view the [status of the monthly process](#) including the month end close dates please use the following link: [Accounting Timetable](#)

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