

Weekly Bulletin No. 741, Week Commencing Monday 8th October 2018

1. [System Availability - Tuesday 9th October](#)
2. [Supplier Database – Vulnerable period Tuesday 9th October](#)
3. [Marketplace unavailable on the evening of Thursday 11th October 2018](#)
4. [Marketplace: Final Request for Questions](#)
5. [Finance Training Courses](#)
6. [Deposit Account – Interest Payment & Emailed Enforced Movement Letters](#)
7. [Monthly Accounting Timetable](#)

1. System Availability - Tuesday 9th October

The CUFS system will be unavailable during the vulnerable period of 6am to 9am on Tuesday 9th October, this time will be used for system maintenance.

Issued by [Michelle Bond](#)- Lead Functional Analyst

2. Supplier Database – Vulnerable period Tuesday 9th October

Please note that the supplier database will not be available during the normal CUFS vulnerable period of 6am to 9am on Tuesday 9th October.

Issued by [Rebecca Darlow](#)- Functional Analyst

3. Marketplace unavailable on the evening of Thursday 11th October 2018

Please be advised the Marketplace site will be unavailable on Thursday 11th October 2018 between 6:30pm and 8:30pm to allow for a scheduled release.

We apologise for any inconvenience this may cause.

Issued by [Heather Twinn](#)- e-Procurement Administrator

4. Marketplace: Final Request for Questions

Advanced (previously known as Science Warehouse) are the providers of the University's Marketplace and will be presenting at the next FUG meeting on 2nd November 2018, at the Sainsbury Laboratory. The session will also be an opportunity for you to ask them questions about the Marketplace. In preparation for the presentation, if you would like to submit your questions ahead of time, ideally by 9th October, we will ensure that they are passed onto Advanced.

Please send any questions to Janice.sutton@admin.cam.ac.uk

Issued by [Janice Sutton](#) - eProcurement Manager

5. Finance Training Courses

AR Part 2: *Adjustments and Set Up in Accounts Receivable*

Wed 17 Oct 09h30

Mill Lane

This course covers the essentials for keeping your AR accounts in order. In addition to showing you how to make corrections, receipt foreign currencies and the required month/year-end reports we will also show you how you can save time by setting up memo lines, sales persons and receivable activities for your department. For more details and to book a place, see <https://www.training.cam.ac.uk/fin/event/2649877>.

Grants Part 3:*Viewing Grants in CUFS***Fri 19 Oct 09h30**

Mill Lane

This course aims to provide an understanding of the Grants module in CUFS, its language and interactions with the rest of the finance system. The course will cover viewing individual set up of projects and awards, checking budgets, performing on-line queries and running CUFS reports. For more details and to book a place, see

<https://www.training.cam.ac.uk/fin/event/2649954>.

Issued by [Christine Rogerson](#) - Finance Training

6. Deposit Account – Interest Payment & Emailed Enforced Movement Letters

Deposit Account

Please note Deposit Account interest has been credited for September 2018 in CUFS

Enforced Movements

As part of monthly monitoring the Treasury & Investments team have carried out deposit movements to correct debit balances on Sources of Funds. Affected departments will receive documentation indicating which accounts have been adjusted.

Emailed Enforced Movement Letters

Departments will now receive enforced movement letters via email. If these are being received by the incorrect contact or you have not received a notification you were expecting, please contact Treasury & Investments.

October 2018 Deposit Account Interest

Please ensure deposit movements for October 2018 have been processed by the close of 6th November 2018, and that overdrawn accounts have had funds taken off deposit by this time to avoid delays in crediting October's Interest.

Cambridge University Endowment Fund – Distribution

Distribution September 2018

Please note that the Cambridge University Endowment Fund (Amalgamated Fund) distribution for September 2018 has been processed in the September 2018 CUFS period at 207.72p per unit per annum.

Queries: Any queries should be addressed to Scott Maclaren, Treasury & Investments, Finance Division, Ext 64216

Issued by [Scott Maclaren](#) - Treasury & Investments

7. Monthly Accounting Timetable

To view the [status of the monthly process](#) including the month end close dates please use the following link: [Accounting Timetable](#)

[Bulletin Archive](#)