

Weekly Bulletin No. 746, Week Commencing Monday 12th November 2018

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1. System Availability - Tuesday 13th November

The CUFS system will be unavailable during the vulnerable period of 6am to 9am on Tuesday 13th November.

The Supplier database will also be unavailable at this time.

This time will be used for system maintenance.

Issued by [Michelle Bond](#) - Lead Functional Analyst

2. CUFS and Safari 12 Compatibility

For users who have recently updated to Safari 12, you are now able to use Firefox ESR 60 to run forms in CUFS. The first time any user logs into CUFS, they will see the standard Java message. Please check the box – Do not show this again – and CUFS will launch as normal.

Click here to see image of Java message.

Please check the box - Do not show this again - and CUFS will launch as normal.

Issued by [Michelle Bond](#) - Lead Functional Analyst

3. Finance Training Courses

Managing the Budget - Part 1
Thu 22 Nov, 09h30

Increase your knowledge around both the theory and practice of budgeting in the University. This half day course covers interpreting departmental budget reports and understanding the causes of over/under spends. For more details and to book a place, see :

<https://www.training.cam.ac.uk/fin/event/2649818>

Off Payroll Worker Briefing Sessions
Thu 22 Nov, 14h30

This 90 minute seminar is aimed at any staff involved in buying in services (where not employing via CHRIS). It explains the procedures and guidelines that have been implemented to manage the risk of the April 2017 government rules regarding off payroll workers. For more details and to book a place, see:

<https://www.training.cam.ac.uk/fin/event/2270061>

Issued by [Christine Rogerson](#) - Finance Training.

4. Deposit Account - Interest Payment & Emailed Enforced Movement Letters

Deposit Account

Please note Deposit Account interest has been credited for October 2018 in CUFS

Enforced Movements

As part of monthly monitoring the Treasury & Investments team have carried out deposit movements to correct debit balances on Sources of Funds. Affected departments will receive documentation indicating which accounts have been adjusted.

Emailed Enforced Movement Letters

Departments will now receive enforced movement letters via email. If these are being received by the incorrect contact or you have not received a notification you were expecting, please contact Treasury & Investments.

November 2018 Deposit Account Interest

Please ensure deposit movements for November 2018 have been processed by the close of 6th December 2018, and that overdrawn accounts have had funds taken off deposit by this time to avoid delays in crediting November's Interest.

Cambridge University Endowment Fund - Distribution

Distribution October 2018

Please note that the Cambridge University Endowment Fund (Amalgamated Fund) distribution for October 2018 has been processed in the October 2018 CUFS period at 207.72p per unit per annum.

Issued by [Scott Maclaren](#) - Treasury & Investments

5. 2019 Payroll Deadlines

The payroll deadlines for 2019 have now been added to the payroll web page and the UPS system. Please note that the deadlines for those using the weekly payrolls over the Christmas period have also been added.

<https://www.finance.admin.cam.ac.uk/payroll/payroll-deadline-dates>

Issued by [Alexsis Dicken](#) - Payroll Manager

6. Advance Notice: System Availability - Friday 30th Nov to 2 Dec

UIS have advised that due to essential IT maintenance, CUFS will be unavailable on **Friday 30 November from 17:00 to Sunday 2 December 17:00**.

This work is essential to improve the availability, security and performance of IT services at Cambridge. UIS apologises for any inconvenience caused.

Issued by [Michelle Bond](#) - Lead Functional Analyst

7. Monthly Accounting Timetable

To view the [status of the monthly process](#) including the month end close dates please use the following link: [Accounting Timetable](#)

[Bulletin Archive](#)