

Weekly Bulletin No. 765, Week Commencing Monday 8th April 2019

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1. Marketplace News

New Marketplace Supplier:

The catalogue for **Cell Signaling Technology Europe BV (CST)** will be added to the Marketplace from Monday 8th April 2019.

Contract: - SUPC Antibodies & Sera (and other related matrices) contract 2016/16 Contract reference LAB4034 SU.

CST will also be going live with [e-Invoicing](#) for Marketplace orders at the same time.

As a reminder, paper invoices should not be received from Marketplace suppliers that are e-Invoicing against Marketplace orders.

Please use the link below to see a full list of eInvoicing suppliers

- [e-Invoicing suppliers:](#)

Issued by [Heather Twinn](#) - eProcurement Administrator

Perkin Elmer: Radioactive items

Please be advised that there is no longer an additional delivery charge for radioactive items from Perkin Elmer. The prices have been revised to reflect a contribution to the delivery and handling fees. The marketplace has been updated to confirm “no delivery charge”.

Issued by [Janice Sutton](#) - eProcurement Manager

2. Marketplace Availability - Easter Weekend

Please be advised that the Marketplace will be unavailable from **6pm on Thursday 18 April until 11pm on Monday 22 April. (Over Easter Bank Holiday weekend)**. This period will be used by Advanced to complete a system update.

During this time, purchase orders and invoices sent to the system will not be processed to or from suppliers.

We recommend you complete and approve all your Marketplace orders by 5pm on Thursday 18th April 2019

Issued by [Janice Sutton](#) - eProcurement Manager

3. Webinar: Welcome to Key Travel, Wednesday 10 April, 10h00

Discover how Key Travel (the University's preferred travel supplier) can support you with your travel booking needs, how to get the best out of their *Online Booking Tool* and the possible savings that can be achieved. For more details about this one hour webinar and to book a place, see <https://www.training.cam.ac.uk/fin/event/2913727>.

Issued by [Christine Rogerson](#) - Finance Training

4. Monthly Accounting Timetable

To view the [status of the monthly process](#) including the month end close dates please use the following link: [Accounting Timetable](#)

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