How to Clear the Cache

Microsoft Edge

1. Open the Edge Browser
2. Click the three ellipses in top right corner

3. Click on Settings
4. Click on the option for Privacy, Search and Services on the menu (left hand side)
5. Locate the section **Clear Browsing Data** click on the option for **Choose what to clear every time you close the browser**

6. Ensure you have selected all the options as per image below

7. Close the browser then reload the browser and this will now let you in to CUFS
Google Chrome

1. Open the Google Chrome browser
2. Click on the three ellipses on the top right hand corner

![Google Chrome interface]

3. Click on More Tools option and click on the option for Clearing Browsing Data
4. Select the Advanced Tab
5. Change the following options as seen below:

![Clear browsing data interface]

6. Upon selecting all the options as seen above click on the Clear Data
7. Close the browser and then re-open and continue logging in to CUFS
Internet Explorer

1. Open the Internet explorer browser
2. Click on the Cog Icon in the top right hand corner of the page

3. Select the option **Internet Options**
4. Click on the **Delete button**
5. A list will appear and tick the and select the options as seen below:

6. After selecting the options click on **Delete**
7. You will then be taken back to the Internet Options screen. Click **Apply** and then **OK**
8. Close the browser page and re-open. This will now have cleared the cache.
**FrontMotion FireFox**

1. Open the browser page
2. Click on the Three Lines icon in the top right corner

![Firefox menu](image)

3. Click on Options
4. Select Privacy and Security (Menu on left hand side of page)
5. Scroll down to the section on **Cookies and Site Data**
6. Change the option Accept cookies and site data from web sites (recommended) – change from Keep until they expire to I close Firefox and then click on Clear data (see below)

![FirefoxCookies](image)

7. Close the browser and re-open to proceed with logging in to CUFS