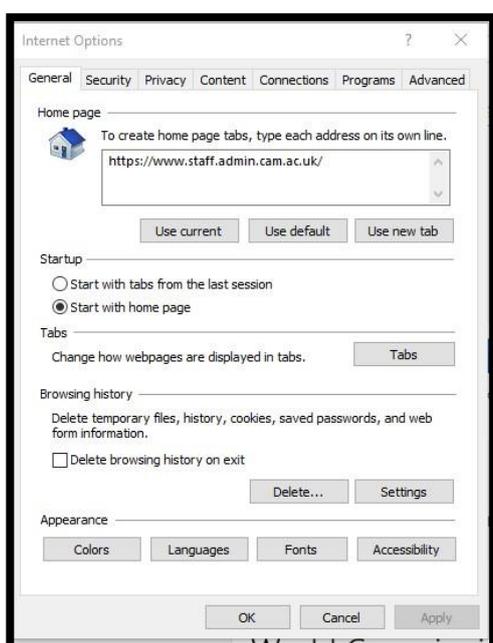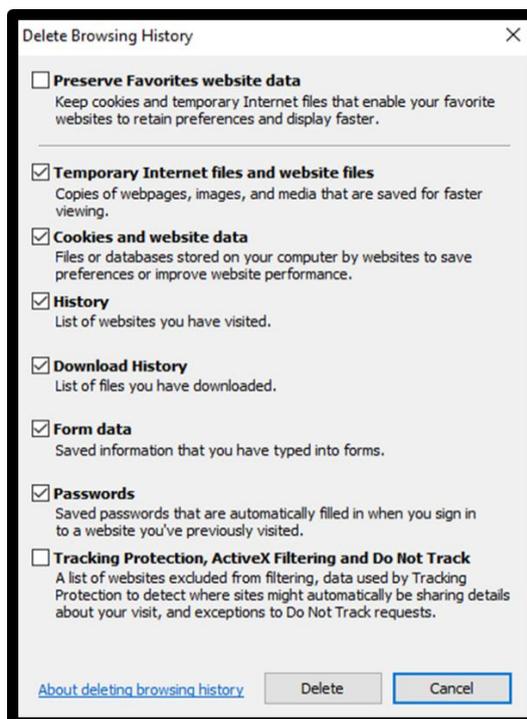# To clear Browser Cache, Cookies and Browser History

If you are at all unsure about clearing your browser Cache please contact your computer officer.

This document is for **guidance only**. There are many browsers and versions available, the examples below are for Windows 10. You may want to check with your computer officer or Google for advice for the browser and version you have.

Open an internet page > click on to **Tools** on the tool bar > **Internet Options** > halfway down the form in the Browsing history section click on **Delete**

Check that the tick boxes to the right are ticked and then > **Delete**

Google Chrome

https://support.google.com/accounts/answer/32050?co=GENIE.Platform%3DDesktop&hl=en

1. On your computer, open Chrome.
2. At the top right, click More   .
3. Click More tools > Clear browsing data.
4. At the top, choose a time range. To delete everything, select All time.
5. Next to "Cookies and other site data" and "Cached images and files," check the boxes.
6. Click Clear data.

Firefox:

https://support.mozilla.org/en-US/kb/how-clear-firefox-cache
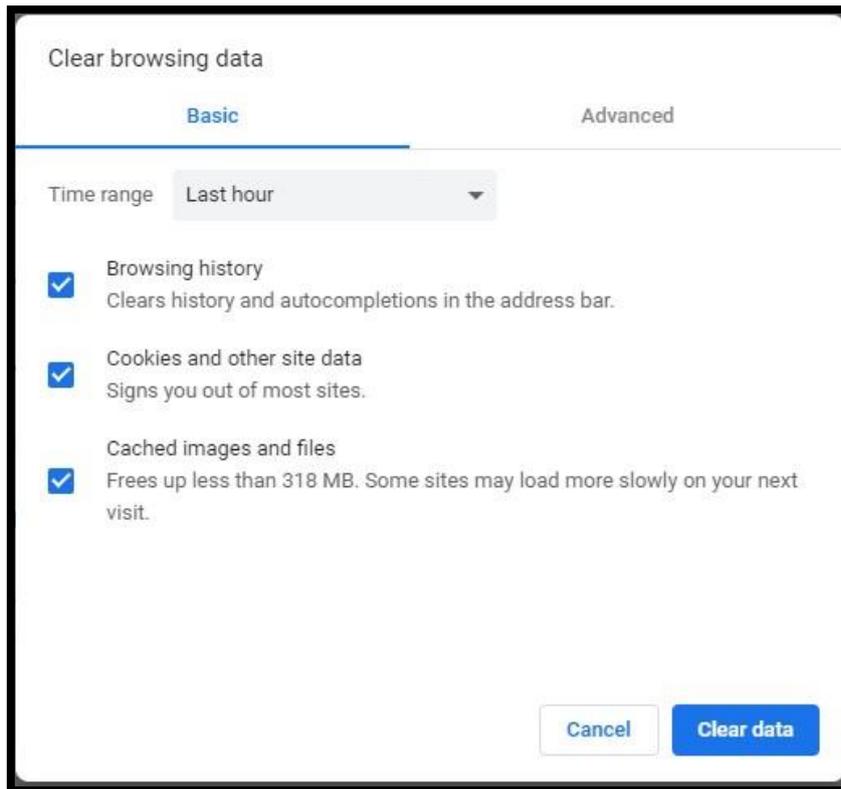
1. From the History menu, select Clear Recent History. …
2. From the Time range to clear: drop-down menu, select the desired range; to clear your entire cache, select Everything.
3. Next to "Details", click the down arrow to choose which elements of the history to clear; to clear your entire cache, select all items.
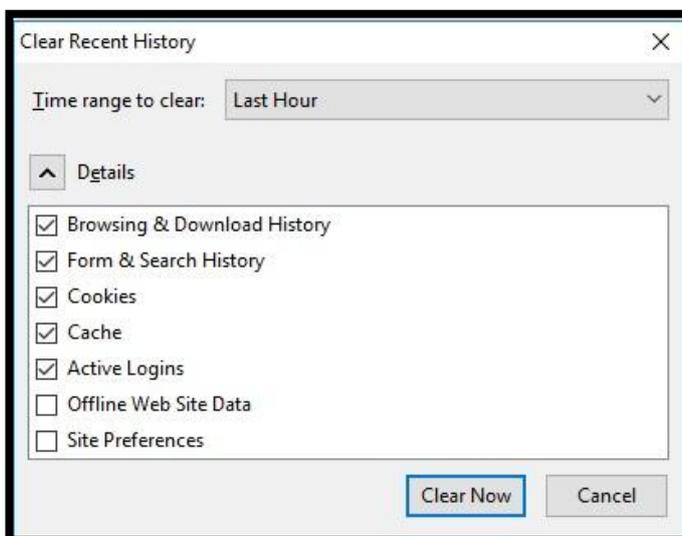
Micorsoft Edge

1. Open the Settings Menu. In the top right hand corner you'll see three dots in a horizontal line. ...
2. Locate Clearing Browsing Data. ...
3. Choosing What to Clear. ...
4. Restart the Browser.