

University of Cambridge

UFS Access – Finance Division

In order to grant access to UFS to non-employees a registered UFS Key Contact must validate the application. This validation confirms the UFS Key Contact has made the Non-Employee user aware of and explained the statements in Section A.

SECTION A (To be completed by the Non-Employee)

I acknowledge that I have read and understood the Use and Misuse of Computing Facilities Policy document, which can be found by clicking [here](#), and hereby agree to abide by the rules and regulations as laid down.

I undertake to ensure that account identifiers and passwords are used only by me and are not disclosed to or used by any other person, whether or not that person is employed by the University.

I understand that network activity will be logged and retained for a period of at least three months.

I understand that UIS reserves the right to refuse access, or to withdraw access from facilities in the event of any infringement of the rules.

Briefly state the nature of the work to be carried out on behalf of the University

Title and full name:

Signature:

If the request is for a student please enter the student number here

SECTION B (To be completed by the UFS Key Contact)

I agree to endorse the Non-Employee Applicant.

Access required from:

To:

Full name:

Signature:

Dept/Faculty name:

Date: